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<u>MEMORANDUM</u>

TO: Faculty and Staff - School of Physics

FROM: Gary B. Schuster, Dean

DATE:

June 16, 2000

SUBJECT: Actions to be Taken

Recently, a rather crude, poorly written memorandum was distributed to some of you in the School of Physics. This memorandum is one of several similar documents that have been circulated in the School over the past few years. Their aim has been to ridicule certain employees and present falsehoods regarding the School's administration and operations. Their content is often untrue, and, given their poor structure and substandard grammar, it is hard to believe that a Physics' employee could be the author. Nevertheless, we must continue to take this matter seriously and respond appropriately.

These documents have usually been circulated via campus mail, fax, and/or by direct, internal mailbox distribution - though this has been random and erratic. Over the years, we have attempted numerous identification methods without success. The latest memorandum - the contents of which can be construed legally as character defamation for which the author can be prosecuted - has lead us to two "last resort" methods to identify the perpetrator.

As soon as is possible, surveillance cameras will be installed in several different common areas in the School of Physics. The tapes will be monitored on a daily basis to observe mail distribution, faxing, and specific actions taken in other common areas; there will be a "live" monitor in the Chair's office for observation. The surveillance cameras are the first of the two "last resort" options - the second will be a request that all employees submit to polygraph exams. Should the first action fail to bring an end to distribution of these documents, the second option will be considered.

It is unfortunate that such actions have to be taken and considered, but we do so in an effort to stop what has become more than just a nuisance. I shall appreciate your cooperation, patience, and understanding.

c: Russ Cappello, Office of Human Resources